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|  BOND UNIVERSITY | CAMPUS MANAGEMENT POLICY |
| Policy Owner | Director, Facilities Management |
| Contact Officer | Director, Facilities Management |
| Endorsement Authority | Vice President Operations |
| Date of Next Review | 10 May 2025 |

1. PURPOSE AND OBJECTIVES

This Policy sets out key responsibilities and controls for managing the University’s physical presence at all of its sites, including the Main Campus, Bond Institute of Health & Sport (BIHS), Bond University Clinical Education & Research Centre (BUCERC), Brisbane location of Bond University, and all other physical facilities.

Bond University is committed to the creation of an environment where everyone is treated fairly and with respect, and free from [Racism](#) and unlawful [Discrimination](#). All staff, students, and visitors are required to comply with the University’s Anti-discrimination Policy.

2. AUDIENCE AND APPLICATION

All staff, students and visitors

3. ROLES AND RESPONSIBILITIES

Responsibility for the overall development, maintenance, presentation of, and access to, the University’s physical presence at all of Bond University’s locations and facilities sits with the Vice Chancellor and the Director of Facilities Management.

Responsibility for the use and control over some specific campus facilities and operations is delegated by the Procedures listed below. Any decisions not governed by these Procedures, or some other Policy should be directed to the Office of Facilities Management.

The use of University facilities by third parties, whether through commercial lease or license agreement or informal arrangements, must be approved by the Director of Facilities Management.

Campus Management Procedures

Responsibility

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| Access to Buildings | Director, Campus Life |
| Animals on Campus | Director, Campus Life |
| Approval of Works | Director, Facilities Management |
| Car Parking | Director, Campus Life |
| Digital Signage | Director, ITS |
| Environmentally Sustainable Infrastructure | Director, Facilities Management |
| Naming Buildings or Facilities | Vice President Engagement |
| Posters and Temporary Signage | Director, Campus Life |
| Smoking | Director, Campus Life |
| Space Management | Director, Facilities Management |
| University Vehicle Use | Director, Facilities Management |

4. DEFINITIONS, TERMS, ACRONYMS

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| Discrimination | Discrimination on the basis of a Protected Attribute (refer to the University Anti-discrimination Policy) happens if a person treats, or proposes to treat, a person with an Attribute less favourably than another person without the Attribute is or would be treated in circumstances that are the same or not materially different. |
| Racism | Refers to “ <i>the process by which systems and policies, actions and attitudes create inequitable opportunities and outcomes for people based on race. Racism is more than just prejudice in thought or action. It occurs when this prejudice – whether individual or institutional – is accompanied by the power to discriminate against, oppress or limit the rights of others.</i> ” (Australian Human Rights Commission ¹). |

5. RELATED DOCUMENTS

[Access Control to Campus Buildings Property Procedure](#)

¹ [What is Racism? Australian Human Rights Commission](#)

[Animal Control Procedure](#)
[Approval of Works to University Buildings & Site Infrastructure Procedure](#)
[Bond University Naming Rights Procedure](#)
[Parking Procedure](#)
[Digital Signage Procedure](#)
[Poster Procedure](#)
[Smoking on Campus Procedure](#)
[Anti-discrimination Policy \(GOV 1.1.6\)](#)
[Space Management Procedure](#)
[Environmental Sustainability Procedure](#)
[Waste Management Procedure](#)
[Use of Pool Vehicles Procedure](#)
[Artworks Policy \(FAC 8.3.1\)](#)
[Children on Campus Policy \(GOV 1.9.1\)](#)
[Bond University Sports Centre Policy \(FAC 8.3.2\)](#)
[Bond University High Performance Training Centre Utilisation Policy \(FAC 8.3.3\)](#)
[Use of University Name or Logo Policy \(INF 6.2.1\)](#)
[Crisis Management Policy \(GOV 1.1.3\)](#)
[Minor Works Request Form](#)
[Emergency Response Protocols](#)

6. MODIFICATION HISTORY

| Date | Sections | Source | Details |
|--------------|----------|---------|---|
| 6 March 2024 | 1, 4 | Provost | V1.1: added antidiscrimination statement and definitions. |
| 10 May 2022 | | | Date First Approved |

APPROVAL AUTHORITY: Vice Chancellor