

**BOND UNIVERSITY – STUDENT PERSONAL STATEMENT
(FOR APPEALS AGAINST ACADEMIC EXCLUSION)**

Insert Date

Senior Manager, Enrolment and Administration
sbc@bond.edu.au
Bond University

For attention: University Appeals Committee

I hereby submit an appeal against academic exclusion in accordance with the Student Grievance Management Policy, clause 4.4.2 Appeals.

The ground on which I submit this appeal is:

- ***there were extenuating circumstances that prevented the student from completing their studies successfully***

These extenuating circumstances are outlined as follows:

[State the circumstances which resulted in your poor academic performance clearly and concisely – e.g. illness, family problems, financial pressures, mental health, natural disaster, unavoidable delays etc – noting that this personal statement should not exceed 2 A4 pages in total.]

These circumstances will not impede my future academic performance because ...

[Demonstrate how/why the above circumstances will no longer affect your academic performance. Include any planned strategies or techniques you have used, are using and/or will use to remediate the circumstances which led to your poor academic performance.]

I have taken/am taking/plan to take the following initiatives to improve my academic performance ...

[List the practical steps you have taken, are taking and/or will be taking (academically, socially, logistically, emotionally) to improve your academic performance – e.g. tutoring, counselling, study group etc.]

Supporting Documents:

[List the evidence that supports your various statements above and provide the listed evidence as attachments – e.g. medical certificate, letter from counsellor or psychologist, letter from employer, letter from tutor etc.]

Yours sincerely

Full Name: **Insert**

Student ID: **Insert**

Program name: **Insert**

Mobile Number: **Insert**

Email contact (student email address): **Insert**