# **Bond International Exchange**

# **Step 2: Know your study plan**

It is very important that you complete a study plan so that you understand your degree requirements and to ensure your Exchange semester will not interfere with your future enrolment at Bond, or your ability to graduate on time.

Where possible, we encourage you to **save your electives for Exchange**, which may require deviating from the recommended sequence of study. In order to change the sequence of your subjects, you will need to **carefully plan ahead**, **because not all subjects are offered in every semester**, and high-level subjects often have pre-requisites/assumed knowledge.

Finding flexibility in your study plan is key. **If you have limited electives, you may find it challenging to go on exchange.**

One of the most useful tools you can use to **create a study plan is the** [**subject search**](https://bond.edu.au/current-students/study-information/subjects?type=2&area=6404&semesters_0%5b2017-01-01%5d=2017-01-01)**, which provides subject availability and pre-requisite/assumed knowledge information**. These details will help you determine your enrolment each semester.

**Instructions for using this template:**

1. Complete the table below with **all** your remaining subjects.

***TIP: For electives and optional subjects, note where they fall in your study plan. For example, are they Faculty Electives or General Electives – please specify (e.g. 10 cpts Law Elective). If optional, are they Major options? If so, note which Major (eg FINC Major Option). There is no requirement to choose an actual option at this stage of the process.***

1. Map out your proposed enrolment sequence in the ‘Plan A’ column. You might also like to provide a Plan B as a backup.

***TIP: Refer to your*** [***program structure and sequence plan***](https://bond.edu.au/current-students/study-information/enrolment/program-structure-and-sequence) ***as a guide***

1. Check the [timetable](https://bond.edu.au/current-students/study-information/enrolment/timetables) for the upcoming semester (if available) to ensure you will have a clash-free timetable.
2. Read and sign the declaration and email your proposed study plan to studentassist@bond.edu.au for approval.
3. Once approved, upload the signed study plan to your Exchange application.

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| --- | --- | --- | --- |
| **Subject Code** | **Core/Elective/****/Optional** | **Availability***Semester offerings* | **Pre-requisites/Assumed Knowledge** |
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**Proposed study plan**

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| --- | --- | --- |
|  | **Plan A**  | **Plan B**  |
| **Semester** | **Subjects** | **Subjects** |
| *E.g. 203* | *1. General Elective* *2. General Elective**3. General Elective**4. General Elective* | *1. FINC Major Option**2. FINC Major Option* *3.General Elective**4. General Elective* |
|  | 1. 2. 3.4. | 1. 2. 3.4. |
|  | 1. 2. 3.4. | 1. 2. 3.4. |
|  | 1.2.34. | 1. 2. 3.4. |
|  | 1.2.3.4. | 1. 2. 3.4. |

Exchange semester:

By signing this form, you acknowledge the following important information:

* Your Exchange application will not progress any further without completing the above steps.
* Subject availability and pre-requisites/assumed knowledge are subject to change over time. It is your responsibility to check your study plan sequence each semester.
* Seek approval from the Student Assist before making any adjustments to your study plan.
* Going on Exchange may delay your graduation date, particularly if you go on Exchange in your final semester. **There are due dates for finalisation of results for graduation and host institution timelines may not meet the deadline.**
* Scholarship recipients are required to maintain full time enrolment (40CP) as per the [*Academic Regulations*](https://bond.edu.au/files/675/Part2AcadRegs.pdf) *– Division 10 Scholarships,* ***if you are looking to complete (30CP) you will need approval from Students Assist.***
* International students are required to maintain full time enrolment (40CP) as per the [*Student Visa regulations*](https://bond.edu.au/current-students/services-support/student-support/international-students/student-visa-compliance).

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_ /\_\_\_\_\_\_/\_\_\_\_\_\_

Student Assist Officer Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Assist Officer Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_ /\_\_\_\_\_\_/\_\_\_\_\_\_

Student Assist Officer comments: