

	SUBJECT OVERLOADING PROTOCOL
Contact Officer	Student Affairs and Service Quality Manager
Date First Approved	21 November 2012
Approval Authority	Law Executive
Date of Next Review	Under Review

1. BACHELOR STUDENTS

- 1.1. The Bachelor of Laws program shall not be completed in fewer than eight semesters of full-time study or an equivalent period of part-time study. The Bachelor of Business Law and Bachelor of Jurisprudence programs shall not be completed in fewer than six semesters of full-time study or an equivalent period of part-time study.
- 1.2. Under no circumstances will students be permitted to complete their degree program in fewer semesters than set out in point 1.1
- 1.3. Students should normally enrol in a maximum of 40 Credit Points (CP) per semester.
- 1.4. Subject to points 1.1 and 1.2, a student may be permitted to enrol in 45 or 50 CP if the following conditions are satisfied:
 - 1.4.1. They have completed a minimum of four semesters in their current program; and
 - 1.4.2. The cumulative percentage average for the law subjects taken by them to date is at least 65%.
- 1.5. A student who elects to enrol in 45 or 50 CP in a semester must comply with all the assessment requirements of the enrolled subjects.
- 1.6. The requirements set out in point 4 may be dispensed with in the event that the student is in their final or penultimate semester prior to graduation.
- 1.7. Students are strongly discouraged from taking more than 50 CP in a semester. However, subject to points 1.1 and 1.2, they may be permitted to do so if the following conditions are satisfied:
 - 1.7.1. They have completed a minimum of four semesters in their current program; and
 - 1.7.2. The cumulative percentage average for the law subjects taken by them to date is at least 70%.
- 1.8. No dispensation from any assessment component or special consideration should be given to such a student in the subjects selected solely on the ground that they are taking more than 50 CP.
- 1.9. The requirements set out in point 1.7 may be dispensed with in the event that the student is in their final or penultimate semester prior to graduation.
- 1.10. If a student elects to take more than 40 or 50 CP in a particular semester and their cumulative percentage average falls below 65% or 70% respectively, that student will only be allowed to enrol in a maximum of 40 CP the following semester.
- 1.11. Permission to enrol in more than 40 CP is entirely at the discretion of the Executive Dean or delegate. Overloading will not be permitted when the proposed study plan will conflict with the requirements set out in points 1.1 and 1.2. This protocol does not grant an entitlement to students to enrol in more than 40 CP merely by satisfying the specified criteria.

2. JURIS DOCTOR STUDENTS

- 2.1.** Juris Doctor program shall not be completed in fewer than six semesters of full-time study or an equivalent period of part-time study. This requirement is necessary to avoid any negative connotations associated with a student completing a law degree in less than six semesters.
- 2.2.** Under no circumstances will students be permitted to complete their degree program in fewer semesters than set out in point 2.1
- 2.3.** Students should normally enrol in a maximum of 40 Credit Points (CP) per semester.
- 2.4.** Subject to points 2.1 and 2.2, a student may be permitted to enrol in 45 or 50 CP if the following conditions are satisfied:
 - 2.4.1.** they have completed a minimum of three semesters in their current program; and
 - 2.4.2.** the cumulative percentage average for the law subjects taken by them to date is at least 65%.
- 2.5.** A student who elects to enrol in 45 or 50 CP in a semester must comply with all the assessment requirements of the enrolled subjects.
- 2.6.** The requirements set out in point 2.4 may be dispensed with in the event that the student is in their final or penultimate semester prior to graduation.
- 2.7.** Students are strongly discouraged from taking more than 50 CP in a semester. However, subject to points 2.1 and 2.2, they may be permitted to do so if the following conditions are satisfied:
 - 2.7.1.** They have completed a minimum of four semesters in their current program; and
 - 2.7.2.** The cumulative percentage average for the law subjects taken by them to date is at least 70%.
- 2.8.** No dispensation from any assessment component or special consideration should be given to such a student in the subjects selected solely on the ground that they are taking more than 50 CP.
- 2.9.** The requirements set out in point 2.7 may be dispensed with in the event that the student is in their final or penultimate semester prior to graduation.
- 2.10.** If a student elects to take more than 40 or 50 CP in a particular semester and their cumulative percentage average falls below 65% or 70% respectively, that student will only be allowed to enrol in a maximum of 40 CP the following semester.
- 2.11.** Permission to enrol in more than 40 CP is entirely at the discretion of the Executive Dean or delegate. Overloading will not be permitted when the proposed study plan will conflict with the requirements set out in points 2.1 and 2.2. This protocol does not grant an entitlement to students to enrol in more than 40 CP merely by satisfying the specified criteria

3. RELATED POLICIES AND PROTOCOLS

Nil

4. RELATED GUIDELINES AND FORMS

Student Grievance Management Policy SS 5.8.1

5. MODIFICATION HISTORY

Date	Sections	Source	Details
21 November 2012	All		Date of Approval
16 November 2016	All		Previous review completed
23 November 2018	All		Previous review completed
March 2019	All		Previous review completed
19 September 2021	All		Date of last amendment
			Date of next review