

Category/Sub Category	Learning / Teaching / Student Support
Protocol Number:	TLR 4.04
Name of Protocol:	HSM - Subject Overloading Protocol
Applicability:	Faculty of Health Sciences and Medicine Students
Contact Position:	Faculty Manager Learning and Teaching / Faculty Manager Student Affairs and Service Quality
Protocol Status:	
Date of approval:	
Date last amended:	N/A
Date of next review:	October 2018
Related policies:	Student Grievance Management Policy SS 5.8.1
Acknowledgements	Based on Faculty of Law, Subject Overloading Protocol (LAW2.14)

1. Medical Program

1.1. Typically the Medical program shall not be completed in fewer than fourteen semesters of full-time study. Students must be fulltime enrolled in all semesters of the program.

- i. Successful applicants of the year 2 entry pathway will normally complete the degree in no fewer than 12 semesters.

1.2. Under no circumstances will students be permitted to complete their degree program in fewer semesters than set out in point 1.1.

1.3. Credit point overloading or under-loading is not available under any circumstances for students enrolled in the Medical program.

2. Bachelor of Biomedical Science, Bachelor of Health Sciences, Bachelor of Exercise and Sports Science, Bachelor of Sports Management

2.1 The Bachelor of Biomedical Science, Bachelor of Health Sciences, Bachelor of Exercise and Sports Science, or the Bachelor of Sports Management shall not be completed in fewer than six (6) semesters of full-time study or an equivalent period of part-time study.

2.2 Typically, students will not be permitted to complete their degree program in fewer semesters than set out in point 2.1.

2.3 Students should normally enroll in a maximum of 40 credit points (CP) per semester full-

time study or an equivalent period of part-time study.

- 2.4 Subject to points 2.1 and 2.2, a student may be permitted to enroll in up to 50CP if the following conditions are satisfied:
- i. they have completed a minimum of three (3) semesters in their current program at Bond University;
 - ii. the cumulative percentage average for the subjects taken in the program to date, at Bond University, is at least 65%;
 - iii. subjects that form part of the standard program structure and sequencing are available for enrolment and any / all prerequisites have been met;
 - iv. approval has been obtained from the Associate Dean Student Affairs and Service Quality (SASQ) and Head of Program.
- 2.5 A student who elects to overload and enroll in up to a maximum of 50CP in a semester must comply with all of the assessment requirements in all of the enrolled subjects.
- 2.6 Under no circumstances will a student be permitted to enroll in more than 50CP in a semester.
- 2.7 If a student elects to take 50CP in a particular semester and their percentage average falls below 65% for that semester, that student will only be allowed to enroll in a maximum of 40CP the following semester.
- 2.8 Permission to enroll in more than 40CP is entirely at the discretion of the Associate Dean SASQ and Head of Program. Overloading will **not** be permitted when the proposed study plan conflicts with the conditions set out in points 2.4(i) and 2.4(ii). This policy does not grant an entitlement to students to enroll in more than 40CP merely by satisfying the specified conditions.
- 3. Doctor of Physiotherapy, Master of Nutrition and Dietetic Practice (inclusive of nested degrees), Master of Occupational Therapy.***
- 3.1 Doctor of Physiotherapy, Master of Nutrition and Dietetic Practice and Master of Occupational Therapy are set programs as detailed in each program structure and sequencing. Typically, these programs shall not be completed in fewer than six (6) semesters.
- 3.2 Typically, students will not be permitted to complete their degree program in fewer semesters than set out in point 3.1.
- 3.3 Students should normally enroll in a maximum of 40CP per semester in strict accordance with the specific Program Structure and Sequencing for the degree program in which they are enrolled.

- 3.4 Typically subject overloading is not permissible in these programs.
 - i. In extenuating circumstances and with approval of the Head of Program, students may be permitted to complete remedial assessment activities in the following semester whilst enrolled in the 40CP of that semester.

(*Note: The schedule of teaching and learning activities within subjects in these programs does not always follow the standard start and end dates of the three Bond University semesters. For these programs the term semester refers to the period inclusive of the start of scheduled sessions and the exams and/or conclusion of scheduled sessions of each subject. Scheduled sessions are inclusive of clinical and other placement requirements.)

4. Master of Sports Science

- 4.1 Master of Sports Science is a set program as detailed in the program structure and sequencing. Typically, the program shall not be completed in fewer than four (4) semesters
- 4.2 Typically, students will not be permitted to complete their degree program in fewer semesters than set out in point 4.1.
- 4.3 Students should normally enroll in the maximum of 40CP per semester as per the program structure and sequencing.
- 4.4 Subject overloading is not permissible in this program due to the limited availability of subjects as per the program structure and sequencing.

5. Master of Sports Management

- 5.1 Master of Sports Management is a set program, including one (1) elective, as detailed in the program structure and sequencing. Typically, the program shall not be completed in fewer than three (3) semesters
- 5.2 Typically, students will not be permitted to complete their degree program in fewer semesters than set out in point 5.1.
- 5.3 Students should normally enroll in the maximum of 40CP per semester as per the program structure and sequencing.
- 5.4 Subject overloading is not permissible in this program due to the limited availability of subjects as per the program structure and sequencing.